



File No. EF/29-52/2021-22-DFR

Date: 28.09.2021

**STANDARD ONLINE BIDDING (E-PROCUREMENT MODE) DOCUMENTS**  
**Document to be submitted for online (Technical & Financial Bid as per Schedule of requirement)**

**NOTICE INVITING ON LINE TENDER**

The ICAR-Directorate of Floricultural Research (ICAR-DFR) is a public funded Research Organization under the Indian Council of Agricultural Research, Department of Agricultural Research and Education, Ministry of Agriculture and Farmers Welfare, Government of India. The Director, ICAR- DFR, Pune, India, for and on behalf of the Secretary, ICAR invites e-tenders through the website URL:<http://eprocure.gov.in/eprocure/app> under two bid system (i.e technical and financial) from eligible and qualified bidders for supply of the following goods.

**CRITICAL DATA SHEET (SECTION)**

TENDER NUMBER	EF/29-52/2021-22-DFR
DESCRIPTION OF WORK	INVITATION OF TENDER AND INSTRUCTIONS CONTAINING <b>Supply of Naturally ventilated Greenhouse</b> at ICAR – Directorate of Floricultural Research, College of Agriculture, Shivaji Nagar, Pune – 411 005(Maharashtra)”
TYPE OF TENDER	Two Bid System (Technical & Financial)
BID SUBMISSION START DATE AND TIME	28.09.2021 18.00 PM onward
BID SUBMISSION END DATE AND TIME	19.10.2021 upto 11.00 AM
DATE AND TIME OF OPENING OF TECHNICAL BID	20.10.2021 at 12:00 PM
PRE-BID MEETING	05.10.2021 at 11:00 AM
DATE AND TIME OF OPENING OF FINANCIAL BID	To be notified later only to those firms who qualify in the technical bid process.
OPENING OF BIDS	ICAR – DIRECTORATE OF FLORICULTURAL RESEARCH COLLEGE OF AGRICULTURE CAMPUS, SHIVAJI NAGAR, PUNE – 411 005, MAHARASHTRA
BID VALIDITY	120 days from the date of Technical Bid opening
EMD	Rs.40,000/- (Rupees Forty Thousand Only) in the form of DemandDraft/Bankers Cheque in favour of <b>Director,DFR</b> , payable at Pune.
EMD VALIDITY	90 days from the date of Technical bid opening
SECURITY DEPOSIT (SD)/PERFORMANCE BOND	5% of the total contract value (Annually)/Bank guarantee /FDR in favour of <b>Director,DFR, Pune</b>

VALIDITY OF SD/PB	60 days after the expiry of the contract
SUBMISSION OF BIDS	Online bids (Technical & Financial) uploaded on CPP Portal ( <a href="http://www.eprocure.gov.in/eprocure/app">www.eprocure.gov.in/eprocure/app</a> ) from 28.09.2021 to 19.10.2021 upto 11.00 AM. Hard Copy of the EMD to be submitted to ICAR – DIRECTORATE FLORICULTURAL RESEARCH, COLLEGE OF AGRICULTURE CAMPUS, SHIVAJI NAGAR, PUNE – 411 005, MAHARASHTRA before the closing date and time of the tender i.e 19.10.2021 upto 11:00 AM.
Details of tender	Tender Documents and Notice is also available on ICAR-DFR website <a href="https://dfr.icar.gov.in/">https://dfr.icar.gov.in/</a>

**Details of Item:-**

Sl No	Name of Equipment	Quantity	EMD (In Rs)	Place of Delivery
1	Supply of Naturally Ventilated Green House	01	40000	ICAR-DFR, Hadapsar Farm(Keshavnagar), Pune

**IMPORTANT NOTES:-**

1. Tender Documents can be downloaded from the ICAR-DFR website <https://dfr.icar.gov.in/> or from the Central Public Procurement Portal [URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app). Bidders should enroll/register in the e-procurement module of Central Public Procurement Portal through the website: [URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app) for participating in the bidding process. Bidders should also possess a valid Digital Signature Certificate (DSC) for online submission of bids.
2. **Bids received on e-tendering portal only will be considered. Bids in any other form sent through sealed cover/email/post/fax etc. will be rejected.**
3. EMD defined on the Portal is. Rs. 40,000/- (Rupees Forty Thousand only) as indicated in the EMD column of the above table. The EMD should be submitted separately for each equipment.
4. ICAR-DFR will not be responsible for any delay in enrollment / registration as bidder or submitting/uploading the offer on e-tender portal. Hence, bidders are advised to register in e-tendering website [URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app) and enroll their Digital Signature Certificate and upload their quotation well in advance.
5. Any change/corrigendum/extension of opening date in respect of this tender shall be issued through websites only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit our website for updates.
6. ICAR-DFR reserves the right to accept/reject any or all the tenders in part/full without assigning any reason thereof.

Place: Pune  
Date: 25.09.2021

Administrative Officer  
For Director, ICAR-DFR



## **INSTRUCTIONS FOR ONLINE BID SUBMISSION**

1. For Online Bid Submission as per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL:<http://eprocure.gov.in/eprocure/app>). The bidders are required to submit copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates.

More information useful for submitting the online bids on the CPP Portal is available/obtained at URL:<http://eprocure.gov.in/eprocure/app> . Manual/offline bids shall not be accepted under any circumstances.

### **For Registration**

2. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL:<http://eprocure.gov.in/eprocure/app>) by clicking on the link “Click here to Enroll”. Enrolment on the CPP Portal is free of charge.
3. Foreign Bidders have to refer “DSC details for foreign Bidders ”for Digital signature Certificates requirements which comes under Download Tab at <http://eprocure.gov.in/eprocure/app?page=Standard> Bidding Documents&service=page and the remaining part is same as above and below.
4. The intending Tenderer, in case of Authorized Distributor/ Authorized Dealer shall possess valid authorized Distributorship /Dealership license from Original Equipment Manufacturers. The tenderer shall enclose the copy of the same as PDF file in Cover-I of e-tender while submitting the tender.
5. The equipment shall be in compliance with the specifications mentioned in Annexure –I of the tender and shall be of the latest technology, best quality and high standards.
6. Any optional accessories/ tooling, besides the standard equipment recommended for the better performance of the equipment, if offered, be provided with their full technical details including their use and advantage in a separate sheet with the tender documents.
7. No extra payment shall be paid on account of any discrepancy in nomenclature of items.
8. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any tender stipulate any condition of his own, such conditional tender is liable to be rejected.
9. Director, ICAR-DFR, reserves the right to reject any tender/bid wholly or partly without assigning any reason.
10. The Technical Committee constituted by the Director, ICAR-DFR shall have the right to verify the particulars furnished by the bidder independently.

11. Tenderer shall take in to account all costs including installation, commissioning, cartage etc. for giving delivery of material at site i.e. ICAR-DFR, Pune be for quoting the rates. In this regard no claim for any extra payment for any reason shall be entertained.
12. The item should be delivered at ICAR-DFR, Pune and the supplier shall be responsible for any damage during the transit of goods.
13. All the tender documents & price bid to be up loaded as per this tender are to be digitally signed by the bidder.
14. All the communications with respect to the tender shall be addressed to:  
The Director, ICAR-DFR, College of Agriculture Campus, Shivajinagar, Pune - 411005.

The Firms are also required to upload copies of the following documents :-

**1. TECHNICAL BID**

1. Scanned copy of Earnest Money Deposit ( EMD)/its exemption, if any
2. Scanned copy of PAN Card, GSTIN, etc.
3. Tender Acceptance letter ( Annexure-IV), Questionnaire (Annexure-V) and Bank Details (Annexure – II)
4. Scanned copy of Income Tax Statement for the last three years.
5. Scanned copy of Undertaking for non blacklisting (Annexure-III).
6. Details of previous works completed/experience of job of similar nature( preferably of job in Govt./Semi Govt. organizations)
7. The firm should have an average annual financial turnover not less than Rs. 50,00,000/- (Rs.Fifty lakh only) during the last three financial years. Documents duly certified by CA to be uploaded.
8. The Firm/company should have prior experience of 5 years or above for establishment of Green house/Polyhouse or similar projects.
9. Detailed information regarding any litigation, expulsions and black listing, if any should be provided.

**2. FINANCIAL BID**

- a. Price Bid as BoQ.xls

ADMINISTRATIVE OFFICER  
ICAR – DFR  
COLLEGE OF AGRICULTURE CAMPUS,  
SHIVAJI NAGAR, PUNE – 411 005  
MAHARASHTRA  
**Fax: 020-29710088**  
Website.... **dfr.icar.gov.in**

## TERMS AND CONDITIONS

1. Interested bonafide and reputed manufacturers/Indian agents (on behalf of their foreign principals) may submit online bids for each of the above equipment along with all requisite documents.
2. The Bidder(s) may note that ONLINE BIDS will ONLY be accepted. All the requisite supporting documents as mentioned in the bid document should and must be uploaded On-line <http://eprocure.gov.in/eprocure/app>. The Bids sent through FAX, E-mail, by hand and/or by post shall not be accepted/ processed, in any case.
3. The bidders may submit duly filled and completed bidding document ONLINE as per instruction contained in the bidding documents. Incomplete bid shall be rejected. The conditions of tender shall be governed by the details contained in complete bid document.
4. The rates should be quoted as per the BOQ uploaded on the CPP Portal. Taxes, if any, should be indicated separately. The bidders are advised to download this BOQ.xls as it is and quote their offer/rates in the permitted column and upload the same in the Financial Bid. The Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with ICAR-DFR.
5. In case, holiday is declared by the Government on the day of opening the bids, the bids will be opened on the next working day at the same time. The ICAR- DFR, Pune reserves the right to accept or reject any or all the tenders.
6. The firm must also possess valid PAN No., GST registration Number and a copy of the same must be uploaded in the Cover-1 of the E-tender.
7. Bid Validity: 120 days.
8. The detailed instruction for online submissions of bid(s) through e-procurement module of Central Public Procurement of NIC, the bidder(s) may visit following link:[http://eprocure.gov.in/eprocure/app?page=HelpForContractors & service=page](http://eprocure.gov.in/eprocure/app?page=HelpForContractors&service=page)
9. Bid Security (EMD) : The units registered with National Small Industries Corporation (NSIC) or the concerned Ministry or Department shall be exempted from the payment of Bid Security (Earnest Money Deposit) as defined under General Financial Rules , 2017. In such case, copy of the certificate showing registration with the above mentioned institutions to be uploaded in Cover-I of the e-tender in PDF format.
10. In case the unit is not covered as above, should submit the offer along with the Bid Security (EMD) for the amount Rs.40,000/- (Rupees Forty Thousand Only) {in the form of Demand Draft only , in favour of “Director, DFR” payable at Pune mentioned against each equipment/Instrument .
11. EMD have to be submitted to this office on or before 19.10.2021 (11 AM). Name of the Tenderer and Tender reference number has to be furnished behind the EMD/ Demand Draft. The scanned copy of Earnest Money Deposit/Tender Fee by way of Demand Draft in PDF form should be included in Cover-I of the E- tender. The offers with outbid security will be rejected.
12. The EMD will be returned to the unsuccessful bidders.
13. The EMD will be forfeited if the bidder fails to accept the order based on his/her offer/bid or fails to supply the items.
14. In case the prices are revealed in the Technical Bid, the bid will be summarily rejected.
15. The successful tenderer, irrespective of its registration status, in the event of receiving award for supply for a contract have to deposit performance security at the rate of 5% (five percent) of the contract value within 15 days of receipt of confirmed Purchase Order.

**16. Payment :**

- a) 100% of the contract price on receipt of goods by the consignee supported by satisfactory installation/working report.
17. Installation: Within 60 days from the date of receipt of purchase order in the Institute site falling which Liquidated damage clause shall apply.  
Liquidated Damage Clause: It would be realized @0.5% (half percent) of the base price (excluding taxes) of the delayed goods for each week of delay subject to maximum 10%.

**18. PRICES:-**

- i. Bidder to quote in INR, Price to be quoted on FOR, ICAR-DFR, Pune basis including all taxes.
- ii. Preference shall be allowed for items manufactured in India “(Public Procurement – Preference to Make in India Order 2017(PPP-MII Order)” pursuant to Rule 153(iii) of General Financial Rules,2017 in compliance to Notification/Endorsement by ICAR/Govt. of India ,Ministry of Commerce & Industry as per norms.
19. Security deposit will be refunded only after the expiry of the contract, This deposit is liable to be forfeited, if during the period of contract, the services of the contract are found to be unsatisfactory in any respect, and/or if any of the conditions of the contract is contravened/breached, and/or towards any damage caused due to negligence of the contractor of his employees.
20. Under no circumstances shall the successfully firm appoint any sub-contractor or sub-lease the contract. Firms with single proprietorship, OEM, Principal or their authorized dealers are eligible for participation in the tender.
21. The material for construction items etc. supplied by the firm should be of best quality and a strict view will be taken if it is found defective at any stage during or after the delivery. In case of such lapses, ICAR-DFR reserves the right of taking any action including termination of the contract without assigning any reasons whatsoever. DFR also reserves the right of imposing financial penalties for any losses caused to the DFR including loss of time.
22. Details of shape, size, specification is mentioned in Annexure-I.
23. The Tenderer should provide warranty/guarantee and Free Service for a period of minimum one year from the date of installation. Undertaking to this effect shall be furnished.
24. In case the contractor fails to cope with the workload or does not supply quality goods or dishonors the contract in any way, the contract awarded shall be liable for outright cancellation/termination summarily, without assigning any reasons thereof and the security deposit and payment due to the firm, if any shall also be forfeited. DFR is free to entrust the job to any other firm/party at the risk and expenses of the defaulting contractor. In this connection, decision of DFR shall be final and binding on the contractor.
25. It will be the responsibility of the contractor to obtain delivery reports from the officer concerned in which the items are delivered. In the absence of delivery report, no payments will be released.
26. Tenderers may please quote the unconditional rates. The price quoted at the time of submission of tender should remain valid for 180 days from the date of tender opening and the rate finalized on the basis of these prices shall remain in force during the currency of the contract which will normally be for a period of one year. It may specifically be noted that no changes/escalations in the accepted rates shall be allowed during currency of the contract. The rates should be inclusive of VAT/GST/Statutory sales tax liability and all other taxes, freight charges from Dealers go down to DFR, loading/unloading etc. Nothing shall be paid extra except the rates quoted in Price Bid.
27. The contractor shall be responsible for payment of wages/settlement of dues with workers engaged by the firm as per prevailing labour / wage laws in force and the DFR shall not be party to any dispute between the contractor and the workers.

28. Rates shall remain fixed and valid during the period of contract. TDS and any other government levies applicable on bill as per Govt. of India instructions issued from time to time shall be deducted. The contracting firm is required to provide the Supply of Naturally Ventilated Green House in DFR, Pune where the need be and no transportation charges will be paid by DFR.
29. If it is found that the contractor has violated these conditions, the contract will be terminated forthwith without any notice.
30. JURISDICTION FOR LEGAL PROCEEDING: Suit or any legal proceedings in regard to this matter arising in any respect under this contract shall be instituted in any court of Pune only.
31. Tenders with incomplete information, subjective and conditional offers as well as partial offers will be liable for rejection

ADMINISTRATIVE OFFICER

### Technical specification for construction of naturally ventilated greenhouse

Sr No	Items	Description/specification
1.	Product	Naturally ventilated greenhouse (Pre- Galvanized Channel cum Tubular Structure)
2.	Size	One structures of 500 m <sup>2</sup> (approximate size)
3.	Bay size	8m x4m, Balcony/Canopy along all 4 sides, 2 m. Width of green house should also be at least 35% of the desired length
4.	Ridge height	6.0-6.5 m
5.	Vents and curtains	Manual Operable side roll-up curtains up to 3 mtr on all four sides with handles. Insect net 40 mesh below the curtains with proper fixing mechanism (UV stabilized nylon insect screen)
6.	Gutter height	4.0 m to 4.5 m from floor area
7.	Gutter slope	1-2% slope need to be provided in civil foundation work/structure
8.	Gutter material	20 gauge or 2 mm thick GI sheet with perimeter of 500 mm or more preferably of single length without joint. So as to avoid spill over the gutter under maximum rain conditions. To be bolted with plated nuts and bolts
9.	Structural design	The structural design need to be sound enough to withstand wind speed minimum 150 km/hr and minimum load of 25 kg/m <sup>2</sup> . There should be provision for opening one portion at the either side for entry of small tractor/power tiller for intercultural practices as per directions. The firm needs to highlight design features.
10.	Structure	Complete structure made of galvanized steel tubular pipes or equivalent section conforming Indian standards having wall thickness 2mm, structural member should be joined with fasteners properly as per directions.
	Columns	10mm x 50mm x 80mm X 50mm x 10mm, 2.9mm thick Pre- Galvanized lipped Channel
	Trusses	Bottom 25 mm OD/2 mm thick G.I. Pipe. Top Chords (Arches) 48mm OD/2mm thick, Bracing 33 mm OD/2 mm thick G.I. Pipe Structural members to be fitted in plated nuts, bolts and washers without welding
	Trusses member	48 mm OD, 2 mm thick
	Purlin	10mm X 40mm X 60mm X 40mm X 10mm, 2mm thick Pre- Galvanized lipped Channel
	Purlin members and others	33/25 mm OD, 2 mm thick
	Foundations	Insert GI pipes of minimum 60 mm OD or more to have foundation depth of 75 cm or more depending upon soil type, grouted with cement concrete mixture of 1:2:4 using telescopic insertion of columns.
	Fasteners	All nuts and bolts must be of high tensile strength, anti-corrosiveness and galvanized.
11.	Entrance room and door	One entrance room of size 3 m x 3 m x 3m (LxWxH) need to be provided and covered with 200 micron UV stabilized transparent plastic film. Two hinge doors of size 2m width and 2.5 m height double leaf made in plastic/FRP sheets mounted in suitable strong frame. Double door facility and other requirement as per directions.
12.	Cladding material (polyfilm)	UV stabilized 200 micron transparent plastic films conforming Indian standards (IS 15827:2009), multilayered, anti drip, anti fog, anti sulphur, diffused, clear and having maximum 85% level of light transmittance
13.	Fixing of cladding	All ends/ joints of plastic film need to be fixed with two way aluminum



	materials	profiles with suitable locking arrangement along with curtain top as directed at site.
14.	Aerodynamic shape	With a view to reduce the impact of wind and consequent damage to poly house structure; Poly house will be Aerodynamic along all four sides with balcony/ Corridor of 60mm X 40mm (Straight corridors are used along length of Poly house to stop displacement of main column from heavy wind resulting more strength to structure.), 2 mm thick pre-galvanized lipped channel
15.	Spring insert	Zigzag high carbon steel with spring action wire of 2-3 mm diameter must be inserted to fix shade net in to Aluminum Profile as directed.
16.	Curtains and insect screen	Roll up UV stabilized 200 micron transparent plastic film as curtains need to be provided should be equal to height on all sides having automatic type motor operated crank mechanism. However, provisions for manual opening and closing of curtains need also be provided. 40 mesh nylon insect proof nets (UV stabilized) of equivalent size need to be fixed inside the curtains. Anti flapping strips is required for smooth functioning of the curtain as directed.
17.	Shadenet	UV stabilized 50% shading net with manually operated mechanism for expanding and retracting. Size of net should be equal to the floor area of green house
18.	Footpath	Required size footpath may be provided in the centre (length x width) and made of cement concrete ratio of 1:2:4 as directed.
19.	Irrigation system	Drip Irrigation System: It consist of Inline Lateral 16mm, 2.1 lph@30cm spacing, 4 kg/cm <sup>2</sup> , PVC main and submain pipes, Ventury Assembly, PVC Ball Valves, Poly Joinner 16mm, Poly Take Off 16mm, Air release Valve, Flush Valve, Plastic Disc Filter, Fittings and accessories. Fogging System: It consists of overhead Four way anti-leak foggers with 28 lph discharge at 2.5m X 2.5m Spacing, PVC pipes of 6 Kg/cm <sup>2</sup> pressure rating of various sizes, PVC ball valves, Poly Joinner 16mm, Poly Take Off 16mm, Poly elbow 16mm, Flush valves for flushing of submain, Plastic Disc Filter, fitting and accessories.
20.	Other	Surface dressing of the ground including removing vegetation and inequalities not exceeding 15cm deep and disposal of rubbish lead and lift all kinds of soil as directed. Earth work in excavation in foundation trenches or drains (not exceeding 1 m in width or 10 sqm on plan) including dressing of sides and ramming of bottoms, lift upto 1m, including getting out the excavated soil and disposal of surplus excavated soil. Labour for fixing of polysheet, net and profile etc. Suitable timers for light, temperature, Relative humidity Provision of lighting(LED) with photoperiodic control
21.	Air circulating fan	It consists of 18" dia fans for internal air movement inside the Polyhouse, total quantity- 3-4 Nos.
22.	Testing	All plastic materials used in the greenhouses should be tested by the CIPET for quality assurance (if necessary)
23.	Experience	Firm should have minimum experience of 5 years in erection of similar structures. Enclose Proofs
24.	Warranty	Free maintenance for one year from date of installation,

**(to be submitted Online)**

**ICAR - DIRECTORATE OF FLORICULTURAL RESEARCH  
College of Agriculture Campus, Shivaji Nagar, Pune – 411 005**

**TECHNICAL BID**

Tender for “Supply of Naturally Ventilated Green House at ICAR – Directorate of Floricultural Research, College of Agriculture, Shivaji Nagar, Pune – 411 005 (Maharashtra)”

1. Name of the Firm : \_\_\_\_\_  
Name of person whom to be contacted : \_\_\_\_\_
2. Full Address : Permanent \_\_\_\_\_  
Present : \_\_\_\_\_
3. E-mail : \_\_\_\_\_
4. Mobile No. \_\_\_\_\_ Land Line No. Code \_\_\_\_\_ No. \_\_\_\_\_

S No	Particulars	Yes / No	Enclosed at page no.
1.	Scanned copy of Tender fee and Earnest Money Deposit (EMD)/its exemption, if any		
2.	Scanned copy of PAN Card, GSTIN, etc.		
3.	Tender Acceptance letter ( Annexure-IV), Questionnaire (Annexure-V) and Bank Details (Annexure – II)		
4.	Scanned copy of Income Tax Statement for the last three years.		
5.	Scanned copy of Undertaking for non-blacklisting (Annexure-III).		
6.	Details of previous works completed/experience of job of similar nature( preferably of job in Govt./Semi Govt. organizations)		
7.	The firm should have an average annual financial turnover not less than Rs. 50,00,000/- (Rs.Fifty lakh only) during the last three financial years. Documents duly certified by CA to be uploaded.		
8.	The Firm/company should have prior experience of 5 years or above for establishment of Green house/Polyhouse or similar projects.		
9.	Detailed information regarding any litigation, expulsions and black listing, if any should be provided		

**Note:** Photocopies of all necessary documents duly self-attested must be attached for verification of the information provided.

Place:

Name & Signature of the contractor  
with seal and address

Date:

**ANNEXURE-II**  
**(to be submitted Online)**

**ICAR - DIRECTORATE OF FLORICULTURAL RESEARCH**  
**College of Agriculture Campus, Shivaji Nagar, Pune – 411 005**

**Mandate for banking Details**  
**(On company Letter Head)**

Name of the Firm:

Registered /Postal Address:

1	Permanent Account Number	
2	GST Tax Registration No., if applicable	
3	Bank details:	
	a Bank Name	
	b Branch Address	
	c Account No.	
	d Type of Account (Current/Savings)	
	e MICR No	
	f RTGS/NEFT Code	

Date:

Name of the Authorized Signatory

Place:

Stamp & Signature

**CERTIFICATE ABOUT NON BLACK LISTING**  
**(On company Letter Head)**

"It is certified that our firm M/S \_\_\_\_\_ has not been blacklisted/debarred by any of the Central/State Government Departments/ Universities/ Government Undertaking /PSU etc. It is further certified that this statement is true and based on facts. If it is found false at any stage, I/we shall be liable/responsible for the same and action as deemed fit may be taken against me/our agency."

Authorized signatory of Bidder with Seal

Name -----

Designation-----

Place -----

Date -----

**TENDER ACCEPTANCE LETTER**  
(To be given on Company letter head)

Date:

To,

The Director  
ICAR-DFR, College of Agriculture Campus  
Shivajinagar  
Pune -411005

Sub: Acceptance of terms and conditions of tender.

Tender Reference No:

Name of the tender/work:-

---

---

Dear Dir,

1. I/we have downloaded the tender documents for the above mentioned Tender/work from the website (s) namely:
- 
- 

as per your advertisement,, given in the above mentioned website(s).

2. I/we hereby certify that I/we have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ to \_\_\_\_\_ (including all documents like annexure(s), schedules(s), etc..) which form part of the contract agreement and I/we shall abide hereby the terms/ conditions/clauses contained therein.
3. The corrigendum(s) issued from time to time by your department / organization too have also been taken into consideration, while submitting this acceptance letter.
4. I/we hereby unconditionally accept the tender conditions of above mentioned tender document (s)/corrigendum(s) in its totality /entirety.
5. I/we do hereby declare that our Firm has not been blacklisted/debarred by any Govt. Department/Public Sector Undertaking.
6. I/we certify that all information furnished by our Firm is true and correct and in the event the information is found to ne incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason thereof or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

**Signature of the Bidder,  
with Official Seal**

**QUESTIONNAIRE**

**ONLINE BIDDERS SHOULD FURNISH SPECIFIC ANSWERS TO ALL THE QUESTIONS GIVEN BELOW. IN CASE A QUESTION DOES NOT APPLY TO A BIDDER, THE SAME SHOULD BE ANSWERED WITH THE REMARK “NOT APPLICABLE”. BIDDERS MAY PLEASE NOTE THAT IF THE ANSWERS SO FURNISHED ARE NOT CLEAR AND/OR ARE EVASIVE THE BID WILL BE LAIBLE TO BE IGNORED.**

1. Bid No..... Date for bid opening on.....
2. Offer                    is                    open                    for                    acceptance  
.....
3. Brand of goods offered :
4. Name & address of manufacturer :
5. Station of Manufacturer.
6. What is your permanent Income Tax A/C No.:
7. Confirm whether you have attached your latest/current ITCC (Income Tax Clearance Certificate) or certified photocopy thereof.
8. Status :
  - a. Are you a small scale unit currently registered with the National Small Industries Corporation (NSIC) under Single Point Registration Scheme for the items(s) quoted ? If so, indicate the date up to which you are registered and whether there is any monetary limit on your registration.
  - b. If you are not registered either with NSIC , please state whether you are currently registered with Directorate of Industries of the State Government concerned. If so indicate the date up to which you are registered and whether there is any monetary limit on your registration.
  - c. Are you registered under the Indian Companies Act, 1956 or any other Act?  
Please attach certified copy(copies) of the relevant registration certificate(s) in confirmation to you above answer(s).
9. Please indicate  
Name & Full address of your Banker(s):
10. Whether you are :
  - d. Manufacturer of the goods quoted; or
  - e. Manufacturer’s authorized agent for those goods.
11. State whether business dealings with you have been currently banned by any Ministry/Deptt. Of Central Govt. or any State Govt.:

**Signature of Witness**

Name & address of Witness

**Signature of Bidder**

Full name, designation & address of  
the person signing above For and  
on behalf of Messrs.

..... Name  
& address of bidding firm

## Online Bid Submission:

### Online Bid Submission Details

The Online bids (complete in all respect) must be uploaded online in Two Covers as explained below:-

S No		Particulars	File Type
1.	Technical Bid	Scanned copy of Tender fee and Earnest Money Deposit ( EMD)/its exemption, if any	PDF
2.		Scanned copy of PAN Card, GSTIN, etc.	PDF
3.		Tender Acceptance letter ( Annexure-IV), Questionnaire (Annexure-V) and Bank Details (Annexure – II)	PDF
4.		Scanned copy of Income Tax Statement for the last two years.	PDF
5.		Scanned copy of Undertaking for non blacklisting (Annexure-III).	PDF
6.		Details of previous works completed/experience of job of similar nature( preferably of job in Govt./Semi Govt. organizations)	PDF
7.		The firm should have an average annual financial turnover not less than Rs. 50,00,000/- (Rs.Fifty lakh only) during the last two financial years. Documents duly certified by CA to be uploaded.	PDF
8.		The Firm/company should have prior experience of 5 years or above for establishment of Green house/Polyhouse or similar projects.	PDF
9.		Detailed information regarding any litigation, expulsions and black listing, if any should be provided	PDF
10.	Financial Bid	Price Bid	XLS

All the documents and BOQ has to be digitally signed by the bidder.

Admn. Officer

**FOR DIRECTOR**